American Water Works Association Liaison of the California Water Environment Association

STANDING RULES

1.0 MISSION STATEMENT

1.1 The American Water Works Association (AWWA) Liaison is a liaison from the California Water Environment Association, hereinafter referred to as the Association, Board of Directors, hereinafter referred to as the Board, to the California/Nevada Section of the American Water Works Association. The Liaison is appointed to advise the California/Nevada American Water Works Association and staff on matters of interest to both AWWA and the Association, as well as to participate in joint endeavors.

2.0 OBJECTIVES

2.1 The Liaison is responsible to provide the AWWA with the most accurate and current information available to him/her, and advise the AWWA on matters based on his/her best judgment.

2.2 The Liaison shall act as a resource for the AWWA and the Association in matters of interest to the water and wastewater industries in California.

3.0 APPOINTMENT

3.1 The Liaison shall be an individual who is a member of the Association for no less than the first year of the term, or in the year in which he/she is nominated who is also a member of the California/Nevada Section of AWWA.

3.2 The Association President shall appoint the Liaison no more than thirty (30) days following the annual Association meeting.

3.3 The Liaison shall serve a one (1) year term.

4.0 DUTIES AND FUNCTIONS

4.1 Act as part of a whole Committee, which is comprised mainly of non-Association members, on behalf of the Association and in the best interest of the wastewater community of California.

4.2 Submit a quarterly report to the Executive Director for presentation to the Board. The Liaison report will contain activities, recommendations, or other information of importance relating to the activities of the Committee or Association.
5.0 OPERATING PROCEDURES

5.1 The Liaison shall comply with all procedural requirements established from time to time by the Board.

5.2 The Liaison shall attend Association and AWWA meetings as necessary to carry out his/her function.

5.3 The Liaison shall not represent or purport to represent any official position or policy statement of the Association without prior approval of the Board.

6.0 BOARD LIAISON

6.1 There shall be no Board Liaison appointed, rather the Liaison shall be solely responsible for reporting his/her actions to the Board.

7.0 AMENDMENTS

7.1 Amendments to these Standing Rules may be proposed by the Liaison, the Membership and External Relations Committee of the Board, or by the Board. All proposed amendments shall be referred to the Association Membership and External Relations Committee for certification as to being in conformance with the Constitution and Bylaws of the Association. Amendments to the Standing Rules shall be considered adopted with the approval of the Board.

ACCEPTANCE BY COMMITTEE: _________________________ DATE: ______________

LIAISON

APPROVED BY CWEA: _______________________________ DATE: ______________

PRESIDENT

ATTESTED: ________________________________________DATE: ______________

EXECUTIVE DIRECTOR