Learn how to make your Path to Certification a smooth one.

- What's a KSA? How can you use KSA's to assess your preparedness?
- How to use CWEA study guides?
- What's your learning style? How can you determine the best study strategies?
- What resources should you tap into?

CWEA with San Francisco Bay Section Certification Preparation Session Tools & Tips for Preparing

Prepare for your upcoming CWEA certification exam by participating in this interactive session. Our trained moderators will share how to use the many resources and tools to get you on the path to your certification.

You’ll review the CWEA Path to Certification and delve into the knowledge, skills and abilities (KSA’s) that make up the core of your vocation. You’ll use the newly developed KSA Gap Analysis Tool to identify areas to focus on during your studying and prep.

After reviewing the tools and tips for preparing for your exam, you’ll divide into vocation focused groups and learn more about specific ways to study and prepare. You’ll be given an action plan tool for you to fill out and use throughout the day to track your action items and plan your next steps.

You’ll leave this workshop with a better idea of what areas you need to focus on as you prepare for your exam. Including some new tools:

- CWEA’s Certification Path
- KSA Gap Analysis
- Action Plan
- Resources to tap into

Register Early, Space is limited. Registration Fee Covers Entire Day

Thursday
July 21, 2016
8:00AM - Registration
8:30AM – 12:00PM Grades 1-2
12:45PM – 3:30PM Grades 3-4

One classroom:
1. Laboratory Analyst

**DSRSD WWTP**
7399 Johnson Drive
Pleasanton, CA 94588

**Things to bring:**
- Paper
- Pencil
- Calculator
- Study materials
- Questions
- Fresh brain

**Get your study guide at CWEA.org/study**

**Questions about the session:**
Ali Boren
aboren@ci.benicia.ca.us or
(509) 592-0990

**Space is limited, Register Today**

**www.cwea.org/conferences**

**Mail, Email or fax:** Complete the registration form and mail, email or fax your form to CWEA’s office in Oakland.

**Contact Hours:**
Earn up to 7.5 CWEA contact hours

**Online Registration will close**
Monday, July 18th at noon.
CWEA with San Francisco Bay Section Registration Form
Certification Preparation Session • July 21st, 2016 • DSRSD WWTP

Name: ___________________________________________ Title: ____________________________

Agency / Company: _________________________________________________________________

Address: ______________________________________________________________________

City: ___________________________ State: ___________________________ Zip: _____________

Phone Number: ___________ Fax Number: ___________ Participants e-mail: ______________

CWEA Member: You must be a current member of CWEA to qualify for membership discounted fees. Your information will be verified.

Special Services: ___ Please check here if you require accommodations to participate. Attach a written description of your needs.

Fee: Includes continental breakfast & lunch.

___ $25 Full Time Students with proof of current enrollment of 9 units or more.

___ $40 Member Rate

___ $60 Non-Member Rate

Morning Session
(8:30AM – 12:00PM) Registration at 8:00AM

Afternoon Session
(12:45PM – 3:30PM) Registration at 12:00PM

Please check the appropriate box you plan to attend:

Thursday, July 21, 2016

Laboratory Analyst

☐ Grade 1 ☐ Grade 2 ☐ Grade 3 ☐ Grade 4

Name of Account Holder: __________________________________________________________________________

Credit Card #: ___________________________ exp date: ___________ billing zip: ___________

Payment method (check one):  O Check (payable to “CWEA/SFBS Cert Prep Session 2016”)  OMasterCard

OVisa  OAMEX  ODiscover  OPurchase Order (must be attached)

Full payment or purchase order is required to process registrations. If you have to cancel...Written cancellation notice is required and must be received at least 7 days prior to the workshop date. A 25% service fee shall be retained on all cancellations. No refunds shall be given for cancellations made less than 7 days prior to the workshop.

Register online by noon, Monday, July 18th at www.mycwea.org or complete this form and e-mail or mail or fax to:

CWEA Certification Preparation Session
7677 Oakport Street, Suite 600, Oakland, CA 94621

Registration Questions: 510.382.7800 x 107

FAX: 510.382.7810

Questions about the session:
Email: Alison Boren or 509-592-0990

Attending this certification prep session does not guarantee you’ll pass an exam; it is one tool to help you prepare.