CWEA/Santa Clara Valley Section
Certification Preparation Session
Tools & Tips for Preparing

Prepare for your upcoming CWEA certification exam by participating in this interactive session. Our trained moderators will share how to use the many resources and tools to get you on the path to your certification.

You’ll review the CWEA Path to Certification and delve into the knowledge, skills and abilities (KSA’s) that make up the core of your vocation. You’ll use the newly developed KSA Gap Analysis Tool to identify areas to focus on during your studying and prep.

After reviewing the tools and tips for preparing for your exam, you’ll divide into vocation focused groups and learn more about specific ways to study and prepare. You’ll be given an action plan tool for you to fill out and use throughout the day to track your action items and plan your next steps.

You’ll leave this workshop with a better idea of what areas you need to focus on as you prepare for your exam. Including some new tools:

- CWEA’s Certification Path
- KSA Gap Analysis
- Action Plan
- Resources to tap into

Register Early, Space is limited.
Registration Fee Covers Entire Day

Space is limited, Register Online:
www.mycwea.org

Mail: 7677 Oakport Street #600
Oakland, CA 94621
Fax: (510) 382-7810
Scan/Email: lcarino@cwea.org

Online Registration ends 12pm, Wednesday, January 27th

Contact Hours: Earn up to 7.5 CWEA contact hours

Things to bring:
- Paper
- Pencil
- Calculator
- Study materials
- Questions
- Fresh brain

Get your study guide at CWEA.org/study

Questions about the Session
Contact: Joanna DeSa
Joanna.DeSa@sanjoseca.gov
(408) 635-2039

Saturday
January 30, 2016
8:00AM - Registration
8:30AM – 12:00PM Grades 1-2
12:45PM – 3:30PM Grades 3-4

Four classrooms:
1. Collection Systems
2. Environmental Compliance
3. Laboratory Analyst
4. Electrical & Instrumentation

City of Burlingame Corporation Yard
1361 N. Carolan Avenue
Burlingame, CA 94010

What’s a KSA? How can you use KSA’s to assess your preparedness?
How to use CWEA study guides?
What’s your learning style? How can you determine the best study strategies?
What resources should you tap into?

Learn how to make your Path to Certification a smooth one.
CWEA/Santa Clara Valley Section Registration Form
Certification Preparation Session • January 30, 2016 • City of Burlingame Corporation Yard

Name: ________________________________ Title: ________________________________
Agency / Company: __________________________________________________________
Address: ____________________________________________________________________
City: ______________________ State: ______________________ Zip: ____________
Phone Number: __________ Fax Number: __________ Participants e-mail: __________

CWEA Member: You must be a current member of CWEA to qualify for membership discounted fees.
Special Services: __ Please check here if you require accommodations to participate. Attach a written description of your needs.
Fee is for the Entire Day: Donuts provided. Does NOT include lunch. Lunch is on your own.

ONLINE Registrations must be received by 12pm on Wednesday, January 27, 2016
Full Time Students attend free, with proof of current enrollment of 9 units or more.
   ______ $40 Member Rate
   ______ $60 Non-Member
   ______ $50 Member Rate – Onsite (attach payment with completed registration form)
   ______ $70 Non-Member Rate – Onsite (attach payment with completed registration form)

Please check the appropriate box you plan to attend:

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<thead>
<tr>
<th>Morning Session</th>
<th>Afternoon Session</th>
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<tbody>
<tr>
<td>(8:30AM – 12:00 PM) Register at 8AM</td>
<td>(12:45 – 3:30 PM) Register at Noon (Attending grades 1-4 is recommended)</td>
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<tr>
<td>Saturday, January 30th</td>
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<tr>
<td>Collection System</td>
<td>[ ] Grade 1 [ ] Grade 2</td>
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<tr>
<td>Environmental Compliance</td>
<td>[ ] Grade 1 [ ] Grade 2</td>
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<td>Laboratory Analyst</td>
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<tr>
<td>Electrical &amp; Instrumentation</td>
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Name of Account Holder: __________________________________________________________
Credit Card #: __________________________ exp date: _________ billing zip: __________

Payment method (check one):  O Check (payable to “CWEA SCVS Cert Prep Session 2016”)  O MasterCard
O Visa  O AMEX  O Discover  O Purchase Order (must be attached)

Full payment or purchase order is required to process registrations. If you have to cancel…Written cancellation notice is required and must be received at least 7 days prior to the workshop date. A 25% service fee shall be retained on all cancellations. No refunds shall be given for cancellations made less than 7 days prior to the workshop.

Online Registration Ends 12pm Wednesday, January 27th at www.mycwea.org
or complete this form and mail, scan & email or fax to:
CWEA Certification Preparation Session
7677 Oakport Street, Suite 600, Oakland, CA 94621
Registration Questions: 510.382.7800 x 107 or icarino@cwea.org
FAX: 510.382.7810

Attending this certification prep session does not guarantee you’ll pass an exam; it is one tool to help you prepare.