CWEA’s Sierra Section Certification Preparation Session Tools & Tips for Preparing

Prepare for your upcoming CWEA certification exam by participating in this interactive session. Our trained moderators will share how to use the many resources and tools to get you on the path to your certification.

You’ll review the CWEA Path to Certification and delve into the knowledge, skills and abilities (KSA’s) that make up the core of your vocation. You’ll use the newly developed KSA Gap Analysis Tool to identify areas to focus on during your studying and prep.

After reviewing the tools and tips for preparing for your exam, you’ll divide into vocation focused groups and learn more about specific ways to study and prepare. You’ll be given an action plan tool for you to fill out and use throughout the day to track your action items and plan your next steps.

You’ll leave this workshop with a better idea of what areas you need to focus on as you prepare for your exam. Including some new tools:

- CWEA’s Certification Path
- KSA Gap Analysis
- Action Plan
- Resources to tap into

Learn how to make your Path to Certification a smooth one.

- What’s a KSA? How can you use KSA’s to assess your preparedness?
- How to use CWEA study guides?
- What’s your learning style? How can you determine the best study strategies?
- What resources should you tap into?

Wednesday
September 24, 2014

8:00 - 8:30AM Registration
8:30 – 9:00AM Orientation
9:00AM – 12:00PM Grades 1-2
Lunch on your own
1:00 – 4:00PM Grades 3-4

Two classrooms:
1. Collection Systems
2. Laboratory Analyst

Rideout Community Center
(Free Wi-Fi available at this location)
740 Timberland Lane
Tahoe City, CA  96145

Things to bring:
- Paper
- Pencil
- Calculator
- Study materials
- Questions
- Fresh brain

Get your study guide at CWEA.org/study

Space is limited, Register Today
www.mycwea.org

Mail, fax, email: Complete the registration form and mail, scan/email or fax your form to CWEA’s office in Oakland.

Contact Hours: Earn up to 7.8 CWEA contact hours
CWEA’s Sierra Section Registration Form
Certification Preparation Session • September 24, 2014 • Rideout Community Center
740 Timberland Lane, Tahoe City, CA 96145

Name: ___________________________________________ Title: ____________________________

Agency / Company: ________________________________________________________________

Address: _______________________________________________________________________

City: ___________________________ State: ___________ Zip: ______________

Phone Number: __________ Fax Number: __________ Participants e-mail: _______________

CWEA Member: You must be a member of CWEA to qualify for membership discounted fees. Your information will be verified.
Special Services: __ Please check here if you require accommodations to participate. Attach a written description of your needs.

Fee: includes all day class, coffee and donuts. Lunch on your own.

Full Time Students attend free, with proof of current enrollment of 9 units or more.

$35 Member Rate
$40 Non-Member

Please check the discipline & grade level you plan to attend:

| Wednesday, September 24th                                      | Morning Session | Afternoon Session |
|----------------------------------------------------------------|--|--|---|
| (9:00AM – 12:00PM) Registration at 8:00AM                      | (1:00PM – 4:00PM) Registration at 12:00PM |
| Collection System (attending grades 1-4 is recommended)         | Grade 1         | Grade 3         |
| Laboratory Analyst (attending grades 1-4 recommended)            | Grade 2         | Grade 4         |

Name of Account Holder: ___________________________________________

Credit Card #: ___________________________ exp date: __________ billing zip: ______________

Payment method (check one):  ○ Check (payable to “CWEA Sierra Section Cert Prep Session 2014”)  ○ MasterCard
○ Visa  ○ AMEX  ○ Discover  ○ Purchase Order (must be attached)

Full payment or purchase order is required to process registrations. If you have to cancel...Written cancellation notice is required and must be received at least 7 days prior to the workshop date. A 25% service fee shall be retained on all cancellations. No refunds shall be given for cancellations made less than 7 days prior to the workshop.

Register online at www.mycwea.org or complete this form and mail, scan & email or fax to:

CWEA Certification Preparation Session
7677 Oakport Street, Suite 600, Oakland, CA 94621
Registration Questions: 510.382.7800 x 107
FAX: 510.382.7810
E-MAIL: lcarino@cwea.org

Questions about the Session:
Barb Smith
Tahoe City Public Utility District
(530) 308-2303 or barbsmith@tcpud.org

Attending this certification prep session does not guarantee you’ll pass an exam; it is one tool to help you prepare.