

CWEA Renewal and Recertification Policy

Renewal of Certification:

All certificates must be renewed annually to be valid. It is the responsibility of the certificate holder to ensure it remains valid. The first renewal is due one year on the last day of the month in which the certification was earned. Certificate renewals more than one month past due are subject to the [renewal fee](#) plus a (\$25) late fee. A re-test is required to reinstate certificates more than one year past due.

Renewal notices are mailed to certificate holders two months before the due date.

Re-Certification:

CWEA certificate holders are required to renew certificates annually and must provide evidence of 12 contact hours or continuing education every two years. For more information click [here](#).

Issue of Certificate:

Certificates will be issued to all candidates who pass the examination. Certificates are mailed two weeks after passing the test.