

## **Draft Minutes from the CWEA P3S Committee Meeting August 9, 2016 12:30p-1:30p at Riverside City Hall**

Attending: Alina Constantinescu (Chair), Shannon Simmers (Vice-Chair), Abigail Gomez (Past Chair), Alec Mackie (CWEA Marketing and Communications Director), participants at large.

### **June 2016 minutes approved**

#### **CWEA Liaison Report**

- Berlinda Blackburn updated the group on CWEA Board activities.

#### **Committee Projects**

- *ECI Exam Review*: Revised Grade 1 and 2 exams went live July 1<sup>st</sup>. CWEA is currently working on Grade 3 (due to launch early August). The Grade IV is scheduled to launch January 1, 2017.
- *Committee Marketing Efforts*:
  - Alina distributed the finished tri-fold brochure; also available on the committee [website](#)
  - Shannon is working with CWEA on an outreach/ welcome packet to ECI Exam takers and certificate holders.
- *New CWEA Awards website*: CWEA has a new website for accepting nominations for “Person of the Year” awards. [http://www.cwea.org/mlr\\_member\\_awards.shtml](http://www.cwea.org/mlr_member_awards.shtml)
- *Facility of the Year Awards*: Berlinda Blackburn and Casey Fitzgerald are planning the 2016 awards process. The nomination period will likely be opened mid-August to the end of October. Casey and Berlinda will work with Megan Barillo (CWEA) to accept nomination online.
- *New Career Paths website*: Alan Mackie and Shannon Simmers are working on an Environmental Compliance Inspector job description for a new water jobs [website](#).
- *P3S Special Projects*: The Committee is pleased to continue our grants program for P3S-related projects in the 2016-2017 FY. We plan to award two grants per year, \$2,500 each. The deadline for this year’s applications is December 1st, 2016. The application is available on the Committee [website](#).
- *Revisions to Committee Standing Rules*: The Executive Committee worked on revising the Committee Rules to delete references to the Treasurer position and the Committee bank account (CWEA has been managing the committee funds for several years now) and to add a non-Executive Committee position for “Social Media Coordinator” per previous discussions. Alec Mackie is working with the CWEA MER Committee to approve the revised rules.

#### **2017 P3S Conference**

- The next P3S Conference will be February 27 – March 1, 2017, at the Hyatt Vineyard Creek Hotel in Santa Rosa, CA.
- The Committee briefly discussed issues regarding conference planning:
  - Cassie Prudhel is the Program Chair

- Alec Mackie and Jonathon Powell are sponsorships chairs
- Jeff Hurt is available to help out with the General Opening Session and others if needed
- Chris Murray from Santa Rosa will work with CWEA to organize tours at a winery and distillery in nearby Sebastopol
- Hoping to have the committee meeting as an afternoon social hour (rather than the traditional breakfast meeting)
- Continuing tradition of volunteer dinner
- Conference planning committee will continue to meet at monthly meetings, as needed

**Next meeting:**

- October 2016 date TBD  
City of Los Angeles  
Topic: Process and Instrumentation Diagram Training

**Future meetings (tentative):**

- December 2016 date TBD  
Kaiser Hospital in San Leandro  
Topic: Tour of new stormwater facilities