

CWEA Industrial & Hazardous Waste Committee
September 17, 2002
Northern Meeting

Location: City of Hayward City Hall
777 B. Street
Hayward, CA
Host: Gayle Tupper 510-881-7993

Attendees: Darren Greenwood (Chair, City of Livermore); Gayle Tupper (Secretary, City of Hayward); Joe Lucia (Treasurer, City of Hayward); Vaughn Henrie (Union Sanitary District); Steve Medbery (City & County of San Francisco); Robert Gallo (City of Sunnyvale); Stefanie Olson (Dublin San Ramon Services District); Allen Grayson (Lawrence Livermore National Laboratory); Chuck Weir (East Bay Dischargers Authority); Tellis Hynes (City of San Jose); Jack Dickinson (City of San Jose); Jeff Carson (Oro Loma Sanitary District); Chris Lundeen (CWEA); Chris Smith (South Bayside System Authority).

Teleconferencing was announced but not functioning for this meeting. There were no attendees by teleconference.

Technical Meeting

“An Overview of the CWEA Continuing Education Policy for Technical Certifications” by Chris Lundeen, CWEA TCP Director. Chris clarified many of the issues for members to maintain their existing certifications. He also discussed the requirements and processes necessary for groups that are providing training to include contact hours for their training. Specifically, Chris listed the following items:

- 12 contact hours are required every two years.
- One contact hour equals 50 minutes of actual training time.
- One continuing education unit (CEU) equals ten contact hours.
- Essential duties are listed for each certificate area (eg. Environmental Compliance, Laboratory Tech, etc.). One training may apply to more than one certificate area.
- Without contact hours an individual loses his/her certification. A person does not drop to a lower level of certification without contact hours.
- Agencies can provide contact hours through in-house training. The trainer needs to document the training and receive approval and training certificates from CWEA.
- CWEA is studying additional training options, especially training that can be done at low cost.

Chris also answered questions about the continuing education policy. In summary:

- CWEA is looking into ways to maintain certificates for retirees without requiring contact hours.
- CWEA Annual and Regional Conference contact hours apply to all certification areas, since it is not practical to determine exact training for each attendee.
- Specialized CWEA conferences, including the I&HW Conference, will apply towards those certification areas for which the staff organizing the conference documents appropriate training.

- Individuals providing training (speaker or actual trainers) receive 2 contact hours per hour of training. Note that this “trainer” role could rotate among internal staff members for providing the necessary hours of in-house training.
- Individuals are responsible for tracking and providing documentation for their own hours. A suggestion was made for the future to implement electronic tracking as WEF does—at this time that is a cost-limited issue.
- Current plans are for documentation to be submitted along with the certification renewal application. Increased customer service might be provided by accepting documentation throughout the two-year certification period. Early submittal would also confirm acceptability of the documentation for the certification area(s) desired.
- CWEA maintains a record of CWEA conference attendance, and may be able to replace lost certificates from those conferences only.

Business Meeting

1. Introductions (Self-introductions prior to technical presentation)

2. Subcommittee Reports

Grease Subcommittee: Jack Dickinson. The “FOG Control—Making It Happen” training has been given at numerous sites nationwide and may be returning to California. This is redeveloped from the original FOG training with significant increase to content and technical design, and shows ideas from other regions of the country. Jack referred to CMOM training and LGAN (local government assistance network), and noted that CMOM has moved to the Office of Management and Budget. (OMB). Jack noted that TriTac is doing FOG work also.

3. Old Business

- Treasurer’s Report (Lucia) The I&HW Committee balance is \$23,475.13. There have been no significant bills yet this fiscal year. The major expense has been printing and mailing the stormwater conference brochures. All financial reports were completed and mailed on time.
- 2002 Northern Regional Training Conference, September 9-10 at Caesar’s Palace, Lake Tahoe. The I&HW session was well attended—so much that the room was full. Thanks to Marcia Ames with the City of Redding for pulling together a good session.
- WRPPN Pollution Prevention Conference – The WRPPN P2 Conference will be October 22-25, 2002 in Santa Barbara. While not an official CWEA event, CWEA volunteers have worked closely with WRPPN to ensure that excellent wastewater and stormwater topics are included at the event.
- Stormwater Conference – A one-day Stormwater conference will be held on October 22, 2002 at the Sheridan Anaheim. Contact Rich von Langen or Larry Whitney for more information. Brochures for the training session will be available soon.
- Task Forces
 - Name Change (Grayson) – Allen provided an update on the progress towards brainstorming a new name for the committee that better represents our current focus. He reviewed and distributed a list of potential names generated at past meetings. The group provided further input on the list, and decided that we would proceed by soliciting any final input from the South at tomorrow’s meeting, and then narrowing down the list to the top three candidates. A final selection from the short list will be made at a future meeting.
- Training Coordination Committee. A focus is specialty conferences. I&HW will continue to do

the I&HW Conference, and is doing the Stormwater Conference in October. Status of the P2 Conference is not clear at this time. We need to think about what specialty conference to do and when to do it each year, probably in September or October. The Training Coordination Committee is also working on a hard-copy supplement to the electronic CWEA Bulletin for technical publications. It will be a smaller document, and the planners would like I&HW to provide an article, such as industry award winners documenting their accomplishments, once per year.

- 2003 I&HW Conference, Feb. 24-26, 2003, Monterey (Greenwood/Tupper). The program and conference highlights were given, with particular note of the EPA Stormwater training and the evening at the Monterey Aquarium. The Conference Committee will meet after the business meeting to confirm task assignments and timelines.
- 2003 CWEA State Conference, April 22-25, Ontario (Weir). The I&HW session chair is Larry Whitney.

4. New Business. None

For more information contact Darren Greenwood, City of Livermore, 925-960-8120, dggreenwood@ci.livermore.ca.us or Gayle Tupper, 510-881-7993, gaylet@ci.hayward.ca.us